

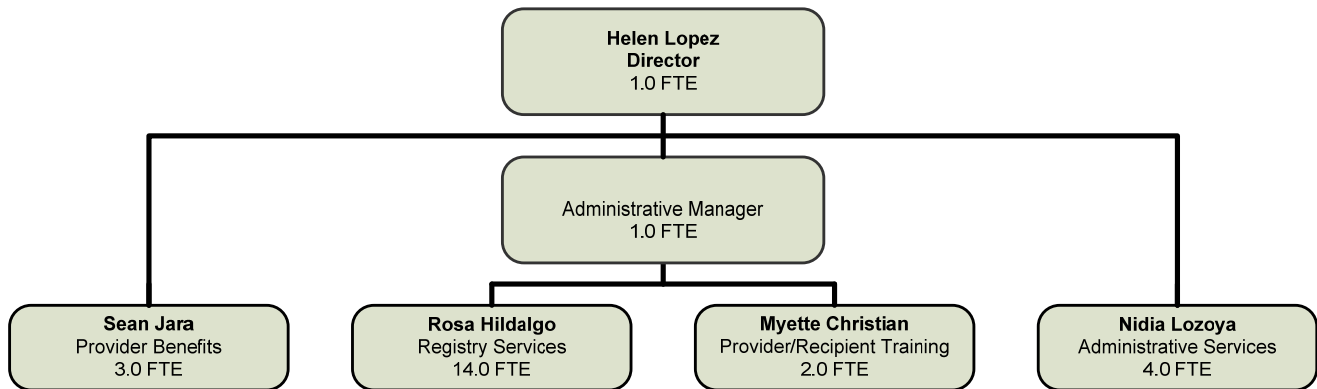
IN HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

Helen Lopez

MISSION STATEMENT

The mission of the San Bernardino County In-Home Supportive Services (IHSS) Public Authority is to improve the availability and quality of IHSS and to eliminate barriers to providing assistance and choice for the aged and persons with disabilities who need support services to live independently and with dignity in the community.

ORGANIZATIONAL CHART



IHSS Public Authority

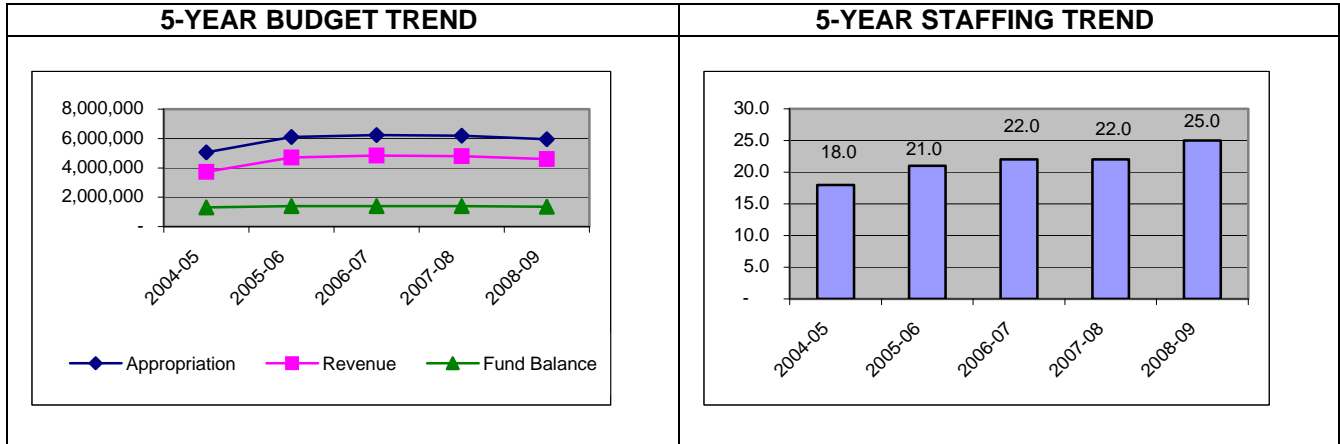
DESCRIPTION OF MAJOR SERVICES

The In-Home Supportive Services (IHSS) program was created in 1973 to serve elderly, blind, and/or disabled individuals who are not able to remain safely in their home without assistance. Section 12302.25 of the Welfare and Institutions Code (WIC) mandates that each county, on or before January 1, 2003, must act as, or establish, an employer of record for collective bargaining purposes for IHSS care providers. The IHSS Public Authority (PA) was established to comply with this mandate.

In addition to its role in collective bargaining, the IHSS PA is required by WIC to provide the following mandated services:

- Establish a registry of potential care providers.
- Investigate the background and qualifications of potential care providers.
- Refer potential care providers from the registry to IHSS consumers upon request.
- Provide training for both IHSS care providers and consumers.
- Perform other functions related to the delivery of IHSS as designated by the governing board.

BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Estimate
Appropriation	3,962,137	5,186,464	4,846,079	6,199,887	3,876,347
Departmental Revenue	3,962,208	5,190,270	4,847,830	4,802,047	3,831,053
Fund Balance				1,397,840	
Budgeted Staffing				22.00	

Estimated appropriation in 2007-08 is expected to be less than budgeted primarily from not using any of the contingencies of \$1.3 million as well as the following:

Salaries and benefits were under budget by \$44,913 due to 3.0 vacant positions not being filled until April 2008 and an average vacancy rate of 14%.

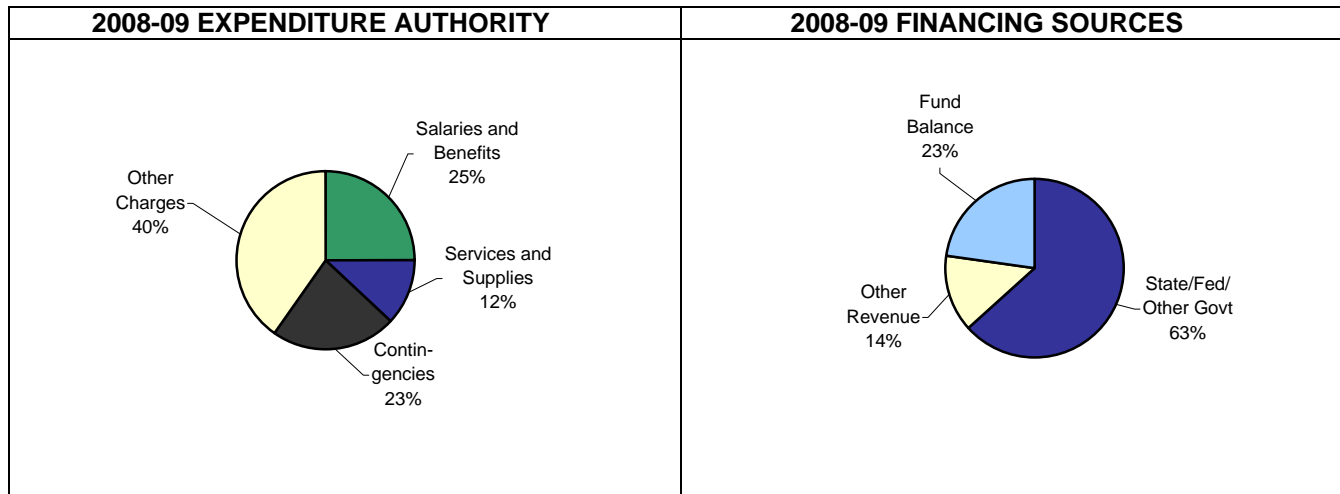
Services and supplies were under budget by \$100,710 primarily from savings in postage, office supplies, computer equipment, and staff training and travel expenses due to less than anticipated usage.

Other charges were under budget by \$846,420 due to a change of health insurance plan administrator from Inland Empire Health Plan (IEHP) to Service Employees International Union (SEIU) effective November 2007. Premiums were reduced by \$115,000 per month from \$250,000 to \$135,000 resulting in a savings to the program.



Transfers were under budget by \$26,720 primarily due to reduced personnel charges due to vacancies and the amount of time spent by administrative support positions in the Department of Aging (DAAS).

ANALYSIS OF PROPOSED BUDGET



GROUP: Other Agencies
DEPARTMENT: IHSS - Public Authority
FUND: IHSS - Public Authority

BUDGET UNIT: RHH 498
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Estimate	2007-08 Final Budget	2008-09 Proposed Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	899,570	1,035,412	1,042,062	1,214,841	1,259,754	1,481,366	221,612
Services and Supplies	451,607	375,598	379,939	469,511	570,221	660,399	90,178
Central Computer	13,088	14,844	17,149	18,128	15,653	18,497	2,844
Travel	-	-	-	-	-	44,000	44,000
Other Charges	2,522,241	3,648,263	3,325,496	2,101,311	2,902,437	2,306,000	(596,437)
Transfers	81,762	125,674	81,433	72,556	99,276	84,004	(15,272)
Contingencies	-	-	-	-	1,352,546	1,352,546	-
Total Exp Authority	3,968,268	5,199,791	4,846,079	3,876,347	6,199,887	5,946,812	(253,075)
Reimbursements	(6,131)	(13,327)	-	-	-	-	-
Total Appropriation	3,962,137	5,186,464	4,846,079	3,876,347	6,199,887	5,946,812	(253,075)
Departmental Revenue							
Use Of Money and Prop	17,746	25,910	32,615	42,416	14,500	38,000	23,500
State, Fed or Gov't Aid	3,075,713	4,165,999	3,972,285	3,125,012	3,949,726	3,758,260	(191,466)
Other Revenue	15	492	325	744	-	800	800
Total Revenue	3,093,474	4,192,401	4,005,225	3,168,172	3,964,226	3,797,060	(167,166)
Operating Transfers In	868,734	997,869	842,605	662,881	837,821	797,206	(40,615)
Total Financing Sources	3,962,208	5,190,270	4,847,830	3,831,053	4,802,047	4,594,266	(207,781)
Fund Balance					1,397,840	1,352,546	(45,294)
Budgeted Staffing					22.0	25.0	3.0

Salaries and benefits of \$1,481,366 fund 25.0 budgeted positions and are increasing by \$221,612 primarily resulting from the addition of 1.0 Administrative Manager and 2.0 Office Assistant III positions. The Administrative Manager has been added to assist the Executive Director by managing and coordinating the administrative services for the program and to implement a plan for Leadership Transition. The 2.0 Office Assistant III positions are being added to support the payroll customer service duties that the program is assuming from DAAS.

Salaries and benefits are budgeted using the current Memorandum of Understanding (MOU) rates effective through June 30, 2008. The county is currently in negotiations and once the MOU is approved, salary and



benefit rates will be effective July 1, 2008. Financing will be adjusted for amended salary and benefit rates, if applicable.

Services and supplies of \$660,399 include annual registry and provider health benefits database licensing and maintenance, provider and staff training, provider background investigations and finger printing and county overhead charges (COWCAP). The increase of \$90,178 is primarily due to printing and postage costs from the increased circulation of the quarterly newsletter, annual report and open enrollment materials. There are also additional costs for County Counsel charges associated with open enrollment and equipment costs for 3.0 new staff members.

Other charges of \$2,306,000 represent payments to the SEIU for provider health benefits. The decrease of \$596,437 is due to the health plan premiums being reduced by changing the plan administrator from IEHP to Long-Term Care Workers Trust effective November 2007. There will be an open enrollment for health benefits during 2008-09 and the number of plan participants is expected to increase.

Transfers of \$84,004 represent charges for administrative support. The decrease of \$15,272 is primarily due to a decrease in salaries and benefits charges for administrative support personnel in DAAS.

Use of money and property revenue of \$38,000 is interest earnings on the Public Authority's cash balance throughout the year. The increase of \$23,500 is due to more timely payments of the quarterly claims by the state.

Federal and state aid revenue of \$3,758,260 is the federal and state mandated share of Public Authority expenditures.

Operating transfers in of \$797,206 is the county's mandated local share of Public Authority expenditures.